Clerk: Mrs Nikola Evans

45 Thorn Close, Rugeley, WS15 1TA

[www.creswellparishcouncil.co.uk](http://www.creswellparishcouncil.co.uk)

Email: Clerk@creswellparishcouncil.co.uk

**PUBLIC NOTICE**

**Parish Councillors are hereby summoned to attend Creswell Parish Council Meeting,**

**to be held at Main School Hall, Tillington Manor Primary School, Young Avenue, Holmcroft ST16 1PW**

**On Tuesday 18th May 2021 at 7pm**

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**

**Social distancing will be in place and you will be required to wear a face mask and use the hand sanitiser on entering the building, further instructions may be given on the night.**

**But please note that you may be excluded from any item the Council decide should be treated as confidential.**

**Issued 10.05.21 Mrs. Nikola Evans (Clerk/RFO)**

**AGENDA**

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| 1 | **Election of Chairman** |

**Meeting opened to the Public.**

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| 2 | **Public Participation**Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.**Due to the current guidelines, there will only be a limited number of people we can accommodate and would ask that you coordinate your requests with other residents and a representative attend. Questions can also be sent to the** **clerk@creswellparishcouncil.co.uk** **instead.** |

**Meeting closed to the Public.**

Members of the public are reminded that they are not permitted by law to participate once the Council meeting has commenced – if they have any questions, they must raise their hand so that the Chairman can suspend the meeting to allow them to speak (if appropriate).

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| 3 | **Apologies** |
| 4 | **Declaration of Interest on agenda items** |
| 5 | **Planning** |
| 6 | **Minutes of last Meeting – 1st March 2021**  |
| 7 | **Finance**1. Approval of Payments
2. Approve Budget to performance summary
3. Approve Bank Reconciliation
4. Internal Audit report
5. End of year accounts Statement and AGAR
 |
| 8 | **Approval of Financial Regulations and Standing Orders** |
| 9 | **Future Meeting Dates** – 07.06.21, 05.07.21, 06.09.21, 04.10.21, 01.11.21, 06.12.21 Venue TBC |
| 10 | **Meeting Close** |

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**.**