Clerk: Mrs Nikola Evans

45 Thorn Close, Rugeley, WS15 1TA

[www.creswellparishcouncil.co.uk](http://www.creswellparishcouncil.co.uk)

Email: [Clerk@creswellparishcouncil.co.uk](mailto:Clerk@creswellparishcouncil.co.uk)

**Parish Councillors are hereby summoned to attend Creswell Parish Council Meeting,**

**to be held at Main School Hall, Tillington Manor Primary School, Young Avenue, Holmcroft ST16 1PW - On Monday 5th July 2021 at 7pm**

**The Public and Press are cordially invited to be present, but please note that you may be excluded from any item the Council decide should be treated as confidential.**

**Social distancing will be in place and you will be required to wear a face mask and use the hand sanitiser on entering the building, further instructions may be given on the night.**

**There is only a limited number of places available due to the rule of six. Please could you let the clerk know if you will be attending, so places can be allocated. This meeting and future meeting’s will be recorded and available on the website (one month only) for parishioners to listen to at their leisure.**

**Issued 28.06.21 Mrs. Nikola Evans (Clerk/RFO)**

**AGENDA**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**. This meeting will be recorded and any objections must be sent to the clerk prior to the meeting, if no objections are received it will be considered that there are none.**

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| 1 | **Apologies** |
| 2 | **Declaration of Interest on agenda items** |
| 3 | **Minutes of last Meeting – 7th June 2021** |

**Meeting opened to the Public.**

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| 4 | **To receive a report from Staffordshire Borough Council** |
| 5 | **To receive a report from Staffordshire County Councillor** |
| 6 | **Co-option**   1. Applicant 1 Interview 2. Applicant 2 Interview 3. Applicant 3 Interview 4. Ballot vote by the Parish Council 5. Clerk to present results 6. Successful applicants to sign declaration of acceptance |
| 7 | **Public Participation**  Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.  **Due to the current guidelines, there will only be a limited number of people we can accommodate and would ask that you coordinate your questions with other residents and a representative attend or you can email your questions to the clerk, there is no need to wait to ask questions at a meeting, the council parish council are happy to answer any questions you may have, anytime -** [**clerk@creswellparishcouncil.co.uk**](mailto:clerk@creswellparishcouncil.co.uk) |

**Meeting closed to the public**

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| 8 | **Planning** |
| 9 | **Finance**   1. Approval of Payments 2. Approve Budget to performance summary 3. Approve Bank Reconciliation 4. To approve the closure of the Stafford Railway account for Perrin Memorial and transfer the funds to the current account and reserve them in the budget. 5. To approve the change of address for Stafford Railway Creswell Parish Council Reserves account be changed to the parish councils address of 45 Thorn Close, Brereton Rugeley WS15 1TA. 6. To approve the removal of old signatories, Lisa Horritt, Richard Thomas and Peter Bowen and add Nikola Evans as a signatory to the Creswell Parish Council Stafford Railway reserve account. |
| 10 | **To discuss the purchase and installation of AED machines within the Parish** |
| 11 | **To discuss hanging flower baskets to the bus shelter** |
| 12 | **To discuss plans for Harry Kerr memorial** |
| 13 | **Councillors Reports**  Cllrs are invited to give reports on the parish which do not require a resolution |
| 14 | **Future meeting dates and next agenda items**  Next meeting will take place on 6th September 2021 venue TBC  04.10.21, 01.11.21, 06.12.21 Venue TBC |
| 15 | **Meeting Close** |