Clerk: Mrs Nikola Evans

45 Thorn Close, Rugeley, WS15 1TA

[www.creswellparishcouncil.co.uk](http://www.creswellparishcouncil.co.uk)

Email: Clerk@creswellparishcouncil.co.uk

**PUBLIC NOTICE**

**Parish Councillors are hereby summoned to attend Creswell Parish Council Meeting,**

**to be held at Main School Hall, Tillington Manor Primary School, Young Avenue, Holmcroft ST16 1PW - On Monday 7th June 2021 at 7pm**

**The Public and Press are cordially invited to be present, but please note that you may be excluded from any item the Council decide should be treated as confidential.**

**Social distancing will be in place and you will be required to wear a face mask and use the hand sanitiser on entering the building, further instructions may be given on the night.**

**There is only a limited number of places available due to the rule of six. Please could you let the clerk know if you will be attending, so places can be allocated.**

**The parish council would encourage residents to coordinate any questions and only a representative attend.**

**Issued 28.05.21 Mrs. Nikola Evans (Clerk/RFO)**

**AGENDA**

**RECORDING OF PARISH COUNCIL MEETINGS**

Before the meeting begins, Cllrs are asked to note the provisions of the Filming of Meetings (ref “*The Openness of Local Government Bodies Regulations 2014*”)

It is now permitted for meetings to be recorded or filmed without prior permission being sought apart from confidential business. I would, therefore, remind members that they should avoid saying anything which could be slanderous. I would also point out that while the council and its officers may be filmed or recorded, that does not apply to filming or recording of members of the public for their permission must be sought first. Any filming or recording must not be disruptive to the business of the meeting**. This meeting will be recorded for administration purposes only and any objections must be sent to the clerk prior to the meeting, if no objections are received it will be considered that there are none.**

|  |  |
| --- | --- |
| 1 | **Apologies** |
| 2 | **Declaration of Interest on agenda items** |
| 3 | **Minutes of last Meeting – 18th May 2021** |
| 4 | **To receive a report from Staffordshire Borough Council**  |
| 5 | **To receive a report from Staffordshire County Councillor** |
| 6 | **Co-option** 1. **Applicant 1 Interview – To be read by the clerk**
2. **Applicant 2 Interview**
3. **Ballot vote by the Parish Council**
4. **Clerk to present results**
5. **Successful applicants to sign declaration of acceptance**
 |

**Meeting opened to the Public.**

|  |  |
| --- | --- |
| 7 | **Public Participation**Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting a maximum of 20 minutes.**Due to the current guidelines, there will only be a limited number of people we can accommodate and would ask that you coordinate your questions with other residents and a representative attend or you can email your questions to the clerk, there is no need to wait to ask questions at a meeting, the council parish council are happy to answer any questions you may have, anytime -** **clerk@creswellparishcouncil.co.uk** |

**Meeting closed to the Public.**

Members of the public are reminded that they are not permitted by law to participate once the Council meeting has commenced – if they have any questions, they must raise their hand so that the Chairman can suspend the meeting to allow them to speak (if appropriate).

|  |  |
| --- | --- |
| 8 | **To discuss live streaming for future meetings**Clerk has provided a costings report  |
| 9 | **To discuss plans for Perrin Memorial Day – 4th July 2021** |
| 10 | **To approve bus shelter cleaning** |
| 11 | **Planning**1. 21/33981/HOU – Grove Cottage, Eccleshall Road, Creswell – Erection of a detached timber car port
 |
| 12 | **Finance**1. Approval of Payments
2. Approve Budget to performance summary
3. Approve Bank Reconciliation
4. Internal Audit report
5. Approval of AGAR
 |
| 13 | **For information** Cllrs are invited to give reports on the parish which do not require a resolution |
| 14 | **Future Meeting Dates** –Monday 5th May – Tillington Manor Primary School @ 7pm05.07.21, 06.09.21, 04.10.21, 01.11.21, 06.12.21 Venue TBC |
| 15 | **Meeting Close** |