

Mrs Debra Powell
10 William Coltman Way, Swallows Rise
Stoke on Trent, ST6 5XB
Tel. 07973 330882 Email debra.powell001@gmail.com

6 June 2022

The Chair
Creswell Parish Council
C/o Nikola Evans

Dear Councillor

Conclusion of Internal Audit for Creswell Parish Council - Year ended 31 March 2022.

I am writing to confirm that I have carried out the year-end review for Creswell Parish Council and have completed and signed the appropriate page of the Annual Governance and Accountability Return.

The independent internal examination of the Councils governance, financial affairs and certification of the 2021/22 Annual Return was carried out in accordance with the standards laid out in the Accounts and Audit Regulations, 2015 (as amended) and embodied in the Accountability and Governance Practitioners' Guide 2022.

In summary the following areas were covered during the examination:

- Proper Bookkeeping
- Financial Regulations, Standing Orders and Payment Controls
- Risk Management and Insurance arrangements
- Budgetary Control
- Income Controls
- Payroll
- Fixed Assets
- Bank Accounts and Reconciliation
- Year End Procedures

In addition, a review of the Councils website was also undertaken to evaluate conformance to the Local Government Transparency Code 2015, which is to be viewed as the minimum standard.

Yours sincerely

D. Powell

Debra Powell
Independent Internal Auditor